

Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Director of Training (General)

DATE: 23 October 1952

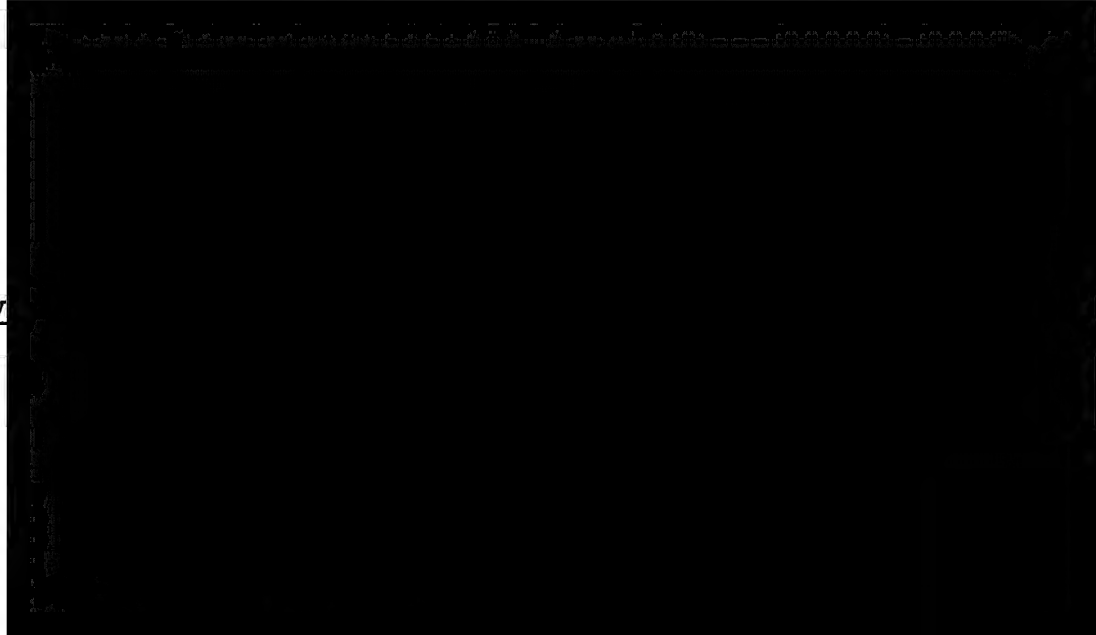
FROM : Chief, Plans & Policy Staff

SUBJECT: Weekly Activities Report -- Period 17 - 23 October 1952

I. Outstanding Achievements

1. Project 51-3, Summer Seminar on the Near East. A critique of the recently completed 1952 Summer Seminar on the Near East was held with representatives of O/TR, I&S, interested training officers, and the seminar participants present. A written evaluation of the seminar will be made by each participant and forwarded to the D/TR. A memo for the record of the meeting is being prepared and will be distributed to the proper personnel. A memo for the record will be transmitted separately.

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2. Project 52-18, Training for New Personnel. Chief, IT/D and his staff estimate that the curriculum for the basic intelligence course will be ready for review and coordination with the AD'S in about a week.
3. Project 52-22, Chinese Language Project. "Elementary Chinese" by Shan Wing Chou, Stanford University Press, 1951 (468 pp) was received from the CIA Library, Branch #2, and forwarded to Mr. J. J. Bagnall for evaluation and recommendation. Material comes in irregularly in single items (about 15 so far) and has been transmitted to FDD. About ten more items are due in and are required before FDD evaluation can proceed and the validity of the basic project established.

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4. Project 52-37, Collection and Source Exploitation Manual. Major effort has temporarily shifted from writing to the collection of information and material on another intelligence organization: that is the Department of State. [REDACTED] arrangements have opened a series of almost daily interviews, thus far mainly with Evron Kirkpatrick, Chief of the External Research Staff of the Office of Intelligence Research and L. Douglas Heck, now Head of the Office of Libraries and Intelligence Acquisitions. These men are graciously giving time and thought in conferences and are supplying much useful material. Even more than did the officers of the Strategic Intelligence School and the Naval Intelligence School who were consulted earlier, these State Department men voluntarily express conviction of the need for a manual of this general nature and approval of the plans projected for its development.
5. Project 52-56, Survey of O/TR(G) Requirements for Audio-Visual Aids. Requirements for the production of motion pictures by the various divisions of TR(G) are due 24 October. Requirements will be reviewed by S/PP and coordinated with D/TR before forwarding to TAB.
6. Project 52-57/1, S/PP Review (UT/L). In view of the interrelationship of this project with project 52-59, both projects will be considered together.
7. Project 52-58, OTR Regulation 70. Revising drafts of statements of mission and functions for each staff and division chief in TR(G) for publication as OTR Regulation 70.
8. Project 52-59, Training for Provisionally-Cleared Personnel. As a result of a request by OCD regarding the responsibilities for training professional-level provisionally-cleared personnel, this question is now reopened. In closing out UTC/A, OTR has not yet succeeded in establishing effective policy and procedures for the training of non-covert professional personnel entered on duty on a provisionally-cleared basis. Review of the files indicates that the former Chief, Support Staff, was responsible for obtaining concurrence from the DD/P complex in consolidating such personnel into the IT/B program. It is not indicated that this action has been accomplished. In view of the foregoing, S/PP will undertake action required (a) to find a solution for the immediate OCD problem and (b) to resolve the basic problem of a consolidated IT/B.

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III Contributions to Other Departments and Agencies

1. Project 52-36, Language Reference Materials. AD/IC advises that he approves OTR recommendations and will convene a meeting with representatives of the IAC Agencies at an early date. OTR will be invited to attend.

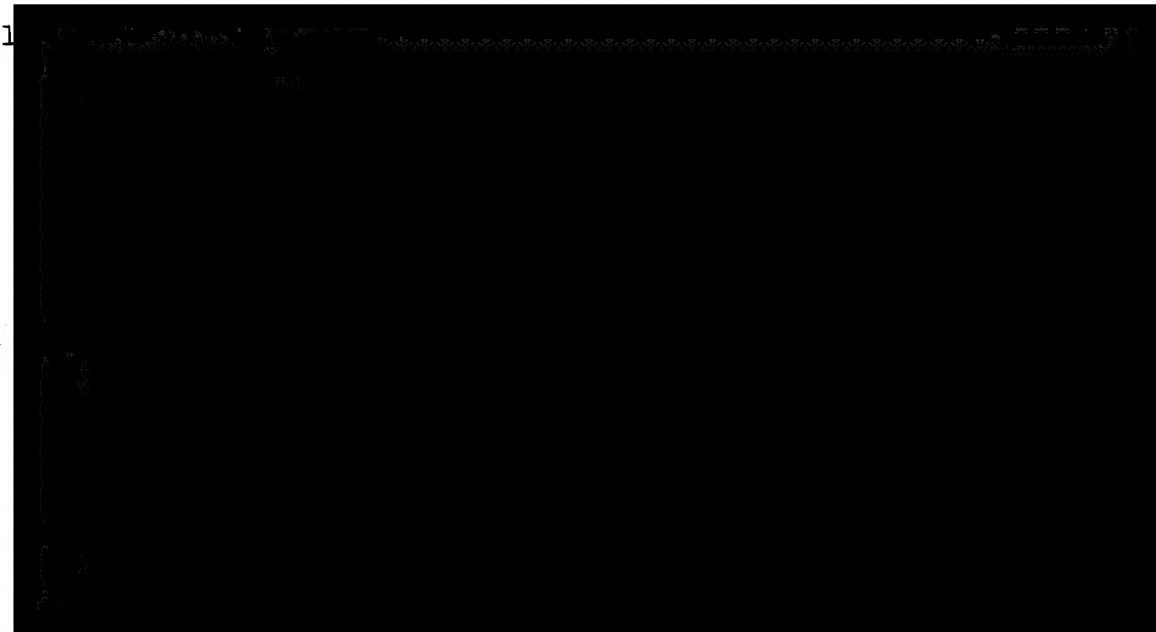
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2. Project 52-53, Swedish-English Dictionary. In process of ascertaining whether there is a reasonable prospect that the material compiled for subject dictionary under sponsorship of FSI will be published commercially. Agency support to the preparation of the material in manuscript form should be contingent upon commercial publication of the dictionary. No funds will be expended in view of the fact that Personnel Pool typists can be used in the preparation of the required manuscript.

IV. Contributions by Others



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